

MEMBERS OF THE BOARD
Louis E. Turcotte III., *Chairman*
Felix Serna, *Secretary*
Sarita A. Hixon
Chuck Burns
Cindy Gonzales
Sandra Garcia Burns –
Tax Assessor/Collector

KENEDY COUNTY

CENTRAL APPRAISAL DISTRICT

PO Box 39, Sarita, TX 78385-0039

CHIEF APPRAISER
Thomas G. Denney RPA
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Minutes of the Regular Monthly Meeting of the Board of Directors – April 14, 2020

Judge Louis E. Turcotte III, Chairman of the Board called the meeting to order at 10:54 AM. Judge Louis E. Turcotte III and Mr. Chuck Burns, Vice –President were present in the District’s Board room at 365 La Parra Ave. Mr. Felix Serna, Board secretary, Mrs. Sarita Hixon, Mrs. Cindy Gonzales, and Ms. Sandra Garcia Burns called in and joined the meeting telephonically as permitted under the Governor’s Covid-19 edict. Mr. Thomas Denney, The Chief Appraiser was also present representing the Appraisal District.

Mr. Denney presented the minutes for the February 13, 2020 Board of Director’s meeting for approval. Mr. Chuck Burns made the motion to approve and it was seconded by Mrs. Sarita Hixon. The motion was approved unanimously.

Public Comment: There was no public comment.

Mr. Denney acknowledged that the March 9, 2020 Board meeting was cancelled for lack of quorum.

Mr. Denney reported that on Monday March 16, 2020 Judge L.E. Turcotte III recommended that I shut down the Appraisal District’s office and go home till further notice because of Covid-19 pandemic. I told him that we had critical work to due to prepare for the notices being sent out and that we would close to the public and that I would inquire if there was guidance from the Comptroller’s office. Discussed with Lorri Fetterman of the Comptrollers’ office and realized no guidance would be forth coming from them. Decided to invoke the District’s disaster recovery plan and take appropriate steps to allow staff to work from home. Remote work stations are now in place for Mr. Thompson and myself so that we can work from home. New Internet computer systems put in place for remote tele working.

Mr. Denney next submitted a revised Disaster Recovery plan to provide specifically for pandemics. Mr. Chuck Burns moved to approve and Mrs. Sarita Hixon seconded. Approved unanimously.

Mr. Denney next recommend amending temporally the District’s Personnel policies to provide for an additional 80 hours of sick leave in the event of a Covid-19 illness over and above the standard sick leave policy. Mr. Chuck Burns recommended approval with the second by Mr. Felix Serna. Approved unanimously.

Mr. Denney requested that the Board discuss and act on payment of current bills. Mr. Chuck Burns made the motion to approve and it was seconded by Mrs. Sarita Hixon. The motion was approved unanimously.

It was noted that after all payments the estimated checking account balance will be \$ 240,150.40 on April 30, 2020.

Chief Appraiser's Report:

1. Mr. Denney reported all 2020 invoices are now paid.
2. Mr. Denney stated that the 2020 reappraisal is underway.
3. Mr. Denney also reported that 2020 values are perhaps now more suspect as a result of anticipated protests as a result of perceived valuation changes post January 1, 2020 as a result of the Covid-19 virus situation.
4. Mr. Denney reported that real estate notices will be mailed on April 17, 2020 and that mineral and personal property notices will be mailed in early May with a secondary mailing after the 15th once all renditions are received.

Mrs. Sarita Hixon made the motion to adjourn at 11:05 AM and Mr. Chuck Burns seconded the motion. The motion was approved unanimously.

Approved by the Board on May 11, 2020
