

MEMBERS OF THE BOARD
Chuck Burns., *Chairman*
Felix Serna, *Secretary*
Sarita A. Hixon, *Vice President*
Louis E. Turcotte, III
Cindy Gonzales
Irma Garcia Longoria –
Tax Assessor/Collector

KENEDY COUNTY

CENTRAL APPRAISAL DISTRICT

PO Box 39, Sarita, TX 78385-0039

CHIEF APPRAISER
Thomas G. Denney RPA
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Minutes of the Regular Monthly Meeting of the Board of Directors – November 8, 2021

Judge Chuck Burns, Chairman of the Board Called the meeting to order at 11:17 AM. Mr. Felix Serna, Secretary of the Board, Mrs. Sarita Hixon, Vice President of the Board, Mrs. Cindy Gonzales, and Mrs. Irma Longoria were present. Mr. L. E. Turcotte III was absent. Mr. Thomas Denney, Chief Appraiser was also present representing the Appraisal District.

Public Comment: There was no public comment.

Mr. Denney presented the Minutes for the October 4, 2021 Board of Director's meeting for approval. Mrs. Sarita Hixon moved approval and was seconded by Mrs. Cindy Gonzales. Approved unanimously.

The Board then approved a two year extension of the Kleberg Bank deposit contract with all terms remaining the same. Motion to approve was by Mrs. Cindy Gonzales with the second by Mrs. Sarita Hixon. Approved unanimously.

Next, Ms. Anita Y. Garza was appointed the District's taxpayer liaison officer effective immediately. Motion moved by Mrs. Sarita Hixon and was seconded by Mrs. Cindy Gonzales. Approved unanimously.

Mr. Denney next recommended Ms. Anita Y. Garza be appointed the District's Records Retention officer and that the policy be amended to reflect the records Retention officer is the Administrative Assistant. Approval moved by Mrs. Sarita Hixon and was seconded by Mr. Felix Serna. Approved unanimously.

Mr. Denney next requested authorization to pay current Bills and presented the monthly financial report. Approval moved by Mrs. Cindy Gonzales and was seconded by Mrs. Sarita Hixon. Approved unanimously.

Chief Appraiser's Report:

1. The Chief Appraiser next reported he would be on vacation November 10th thru the 16th.
2. Mr. Denney reported that he will advise the Board the results of the 2022-2023 Board of Directors election at the December Board meeting.
3. Mr. Denney reported exemption issues are being resolved.

Closed (Executive) Session

- a. At any time during the regular meeting of the Board of Directors, the Board may retire into Closed Session pursuant to Texas Government Code, Section 551.074 to discuss Personnel matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
- b. The Board may consider and act upon any item discussed in Closed Session.

There was no need for an executive Session.

Mrs. Sarita Hixon made a motion to Adjourn at 11:40 PM. Judge Chuck Burns seconded the motion. The motion was approved unanimously.

Approved by the Board on December 10, 2021

