

MEMBERS OF THE BOARD
Louis E. Turcotte III., *Chairman*
Felix Serna, *Secretary*
Sarita A. Hixon
Chuck Burns-Vice President
Cindy Gonzales
Erma Garcia Longoria -
Tax Assessor/Collector

KENEDY COUNTY CENTRAL APPRAISAL DISTRICT

PO Box 39, Sarita, TX 78385-0039

CHIEF APPRAISER
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Minutes of the Regular Monthly Meeting of the Board of Directors – January 11, 2021

Judge Louis E. Turcotte III, Chairman of the Board called the meeting to order at 11:55 AM. Judge Louis E. Turcotte III, Mr. Chuck Burns, Vice – President, Mrs. Sarita Hixon, Mrs. Cindy Gonzales and Erma Longoria were present in the in the Courtroom in the Kenedy County Courthouse located at 151 N. Mallory St., Sarita Texas. Mr. Felix Serna, Secretary attended telephonically. Mr. Thomas Denney, The Chief Appraiser was also present representing the Appraisal District.

Public Comment: There was no public comment.

Mr. Denney presented the minutes for the December 11, 2020 Board of Director’s meeting for approval. Mr. Chuck Burns moved approval and the second was by Mrs. Sarita Hixon. Approved unanimously.

The first order of business was the swearing in of Erma Garcia Longoria to the Board for 2021. She is the new Tax Assessor Collector having taken office on January 1st.

Mr. Denney next requested that the Board authorize the engagement of John Womack and Company to conduct the 2020 audit of the District. Mr. Burns recommended the that the cost authorized not exceed the budgeted amount of \$ 10,500.00. Mrs. Sarita Hixon moved approval and the second was by Mrs. Cindy Gonzales. Approved unanimously.

Mr. Denney next requested the Board grant him authority to place legally required advertisements in the newspaper as required up to the approved budgeted amount of \$ 2,100.00. Mr. Chuck Burns stated that he that believes the legal requirement to do so is costly and that newspaper advertising is not a good vehicle to reach the public. Never the less, he moved approval as it is required by law to do so with the second by Mr. Felix Serna. Approved unanimously.

Next the Board discussed and approved the Districts 2021 Investment plan. Mrs. Sarita Hixon moved to approve and the second was by Mr. Chuck Burns. Approved unanimously.

The Board next appointed Mr. Denney to be the Districts Investment Officer for 2021. The motion was made by Mr. Chuck Burns with the second by Mrs. Cindy Gonzales. Approved unanimously.

Mr. Denney next presented the District’s 2020 4th quarter investment report. Mr. Chuck Burns moved to approve with the second by Mrs. Sarita Hixon. Approved unanimously.

Mr. Denney next presented the 2020 4th quarter 25.25(B) Appraisal Role change report. Mrs. Cindy Gonzales moved approval with the second by Mrs. Sarita Hixon. Approved unanimously.

Mr. Denney requested that the Board designate The University of North Texas, The Texas Association of Counties and The Texas Association of Appraisal Districts as authorized vendors to teach the Public Finance officer Training class as required. Mr. Chuck Burns made the motion to approve and Mrs. Sarita Hixon seconded. Approved unanimously. Mr. Denney noted that he will need to take the course this year.

Mr. Denney next requested that the Board set monthly meeting dates for the 2021 Board of Director's meetings to be the same as those established for the regular Commissioner's Court meetings and for the start time to be at 10:30 AM or as soon after the end the Commissioner's court meeting as is practical should it run longer than 10:30 AM. Mrs. Sarita Hixon moved approval and Mr. Chuck Burns made the 2nd. Motion approved unanimously.

Next item was a request to approve 2021 Holidays to be the same as those approved for the County by the Kenedy County Commissioner's Court. Mr. Chuck Burns made the motion to approve and Mrs. Sarita Hixon seconded. Approved unanimously.

Mr. Denney next requested authorization to reinvest the \$100,00.00 CD plus accrued interest upon its maturity January 27, 2021 into a new one-year CD. Motion to approve made by Mrs. Sarita Hixon with the second by Mr. Chuck Burns. Approved unanimously.

Next Mr. Denney requested permission to pay the January bills. Mr. Chuck Burns moved to pay with the second by Mrs. Sarita Hixon. Approved unanimously.

It was noted that after all payments the estimated checking account balance will be \$ 216,026.19 on January 31, 2021.

Chief Appraiser's Report:

Mr. Denney reported that all invoices except for Kenedy Counties and the Riviera ISD have been paid.

Mr. Denney reported that the 2021 reappraisal is underway.

Mr. Denney noted that the annual evaluation of the Chief Appraiser will be scheduled for February.

There was no need for a closed session.

Mrs. Sarita Hixon made the motion to adjourn at 12:17 PM. Mr. Chuck Burns seconded the motion. The motion was approved unanimously.

Approved by the Board on February 8, 2021.



A handwritten signature in blue ink, appearing to read "Louis E. Funder", is written over a horizontal line.