

MEMBERS OF THE BOARD
Chuck Burns., *Chairman*
Felix Serna, *Secretary*
Sarita A. Hixon, *Vice President*
Homero Vera
Cindy Gonzales
Irma Garcia Longoria –
Tax Assessor/Collector

KENEDY COUNTY CENTRAL APPRAISAL DISTRICT

PO Box 39, Sarita, TX 78385-0039

CHIEF APPRAISER
Thomas G. Denney RPA
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Minutes of the Regular Monthly Meeting of the Board of Directors – January 10, 2022

Judge Chuck Burns, Chairman of the Board Called the meeting to order at 11:32 AM. Mrs. Sarita Hixon, Vice President of the Board, Mrs. Cindy Gonzales, and Mrs. Irma Longoria were present. Mr. Thomas Denney, Chief Appraiser, was also present representing the Appraisal District.

Public Comment: There was no public comment.

Administered the Oath of Office to each Board member and received Statement of Officer from each elected Board member for 2022-2023 Term.

The Board next elected Judge Chuck Burns to be the Board President, Mrs. Sarita Hixon to be the Board Vice President and Mr. Felix Serna to be the Board Secretary for the 2022-2023 term. Mrs. Cindy Gonzales moved approval with the second by Mrs. Sarita Hixon.

Mr. Denney presented the minutes for the December 10, 2021 Board of Director's meeting for approval. Mr. Felix Serna moved approval and the second was by Mrs. Cindy Gonzales. Approved unanimously.

The next order of business was updating the bank signatories to add Mr. Homero Vera as an authorized signatory and to remove former Judge L. E. Turcotte III. Mr. Homero Vera moved approval with the second by Judge Chuck Burns.

Mr. Denney next requested that the Board authorize the engagement of John Womack and Company to conduct the 2021 audit of the District. Mrs. Sarita Hixon recommended that the cost authorized not exceed the budgeted amount of \$ 10,500.00. Mrs. Sarita Hixon moved approval and the second was by Mrs. Cindy Gonzales. Approved unanimously.

Mr. Denney next requested the Board grant him authority to place legally required advertisements in the newspaper up to the approved budgeted amount of \$ 2,100.00. Mrs. Sarita Hixon moved approval with the second by Mrs. Cindy Gonzales. Approved unanimously.

Next the Board discussed and approved the Districts 2022 Investment plan. Mrs. Sarita Hixon moved to approve and the second was by Mrs. Cindy Gonzales. Approved unanimously.

The Board next appointed Mr. Denney to be the Districts Investment Officer for 2022. The motion was made by Mrs. Sarita Hixon with the second by Mrs. Cindy Gonzales. Approved unanimously.

Mr. Denney next presented the District's 2021 4th quarter investment report. Mrs. Sarita Hixon moved to approve with the second by Mr. Homero Vera. Approved unanimously.

Mr. Denney next presented the 2021 4th quarter 25.25(B) Appraisal Role change report. Mrs. Sarita Hixon moved approval with the second by Mrs. Cindy Gonzales. Approved unanimously.

Mr. Denney requested that the Board designate The University of North Texas, The Texas Association of Counties and The Texas Association of Appraisal Districts as authorized vendors to teach the Public Finance officer Training class as required. Mrs. Sarita Hixon made the motion to approve and Mrs. Cindy Gonzales seconded. Approved unanimously

Mr. Denney next requested that the Board set monthly meeting dates for the 2022 Board of Director's meetings to be the same as those established for the regular Commissioner's Court meetings and for the start time to be at 10:30 AM or as soon after the end the Commissioner's court meeting as is practical should it run longer than 10:30 AM. Mrs. Cindy Gonzales moved approval and Mrs. Sarita Hixon made the 2nd. Motion approved unanimously.

Next item was a request to approve 2022 Holidays to be the same as those approved for the County by the Kenedy County Commissioner's Court. Mrs. Sarita Hixon made the motion to approve and Mr. Felix Serna seconded. Approved unanimously.

Mr. Denney next requested authorization to reinvest the \$100,956.03 CD plus accrued interest upon its maturity February 3, 2022 into a new one-year CD. Motion to approve made by Mrs. Sarita Hixon with the second by Mr. Felix Serna. Approved unanimously.

Next Mr. Denney requested approval of the payment of late December bills under the Districts emergency approval rules. Mrs. Sarita Hixon moved approval with the second by Mr. Felix Serna. Approved unanimously

Next Mr. Denney requested permission to pay the January bills. Mrs. Sarita Hixon moved to pay with the second by Mr. Felix Serna. Approved unanimously.

It was noted that after all payments the estimated checking account balance will be \$ 230,573.76 on January 31, 2022.

Chief Appraisers Report:

Mr. Denney reported that all invoices for 2022 are paid except for the Counties and the Riviera School District. They are typically paid in February.

The 2022 reappraisal is under way.

Chief Appraiser's annual evaluation to be at February Board meeting.

There was not an executive session as the Districts attorney was unable to attend because of a death in her family.

Mrs. Sarita Hixon moved adjournment at 12:29 PM with second by Mrs. Cindy Gonzales. Approved unanimously.

Approved by the Board on February 14, 2022