

MEMBERS OF THE BOARD  
Charles E. Burns., *Chairman*  
Felix Serna, *Secretary*  
Sarita A. Hixon, *Vice President*  
William Dieterle  
Jose Recio  
Irma Garcia Longoria –  
Tax Assessor/Collector

# KENEDY COUNTY CENTRAL APPRAISAL DISTRICT

PO Box 39, Sarita, TX 78385-0039

CHIEF APPRAISER  
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## **Minutes of the Regular Monthly Meeting of the Board of Directors – January 8, 2024**

Judge Charles Burns, Chairman of the Board called the meeting to order at 12:42 AM. Mrs. Sarita Hixon, Vice President of the Board, Mr. Felix Serna, Board Secretary, Mr. William Dieterle, Mr. Jose Recio, and Mrs. Irma Longoria Tax Assessor/ Collector were present. Mr. Thomas Denney, Chief Appraiser, and Ms. Anita Garza were present representing the District.

### **Public Comment:**

Mr. Denney presented the December Board Meeting Minutes for approval. Mrs. Hixon motioned approval. Mr. Recio seconded. Motion passed.

The Board Oath of Office and Statement of Officer were administered by Notary Andres Garza. All members were present, and all members signed the Statement and took the Oath.

Mr. Denney requested nominations for Board officers. Judge Burns motioned to keep the officers the same as last year. Mr. Recio seconded. Motion carried as Charles E. Burns – Chairman, Sarita A. Hixon – Vice Chair, and Felix Serna – Secretary.

Mr. Denney requested authorization to engage Womack & Company for the 2023 Financial Audit of the Kenedy County CAD at an estimated cost of \$12,500 plus \$1,000 for the review of the audit. Mr. Recio motioned approval. Mrs. Hixon seconded. Motion carried.

Mr. Denney requested authorization to place advertisements throughout 2024 as required by law in the Kingsville newspaper at a cost not to exceed \$2,100 for the year. Mrs. Hixon motioned approval. Mr. Recio seconded. Motion carried.

Chief Denney went over the 2024 Investment Plan. Mr. Serna motioned approval. Mrs. Hixon seconded. Motion carried.

The Board appointed Mr. Denney as Investment officer for the CAD for 2024. Motioned by Mr. Serna and seconded by Mr. Recio. Motion carried.

Mr. Denney presented the 2023 4<sup>th</sup> Quarter Investment Report. Mrs. Hixon motioned approval. Mr. Serna seconded. Motion carried.

Ms. Garza announced there were no 25.25 (b) changes to report on for the 2023 4<sup>th</sup> Quarter.

Mr. Denney requested the CAD Board of Director meetings be on the same dates as those established for the Commissioner's Court meetings and for the start time to be 10:30 AM or as soon after the end of Commissioner's court should it run longer than 10:30 AM. Mr. William Dieterle made the motion and Mr. Felix Serna seconded. Approved unanimously.

Mr. Denney proposed the Appraisal District have the same 2024 Holiday Schedule as the County. Mr. Recio motioned approval. Mr. Dieterle seconded. motion carried.

Mr. Denney requested authorization to investigate interest rates and make potential CD investments for terms of 90 days up to two years as conditions warrant. Mrs. Hixon motioned approval. Mr. Dieterle seconded. Motion carried.

Mr. Denney requested approval to attend South Texas Day on January 18<sup>th</sup> at a cost not to exceed \$600. Mr. Recio moved to approve. Mr. Dieterle seconded. Motion carried.

Mr. Denney requested Authorization to pay current Bills and reviewed the financials. Mrs. Hixon motioned approval. Mr. Dieterle seconded. Motion carried.

Chief Appraiser's Report:

1. Mr. Denney reported the SOAH lawsuit is ongoing.
2. The 2024 Comptrollers MAP review has begun.
3. The 2024 reappraisal has begun.

Mrs. Hixon made a motion to adjourn at 1:00 PM. Mr. Recio seconded the motion. Motion carried.

Approved by the Board on February 12, 2024

